



Bible Chapel Children's Ministry: Covid-19 Operating Procedures

We are excited to once again welcome our church families to Chapel Kids, Special Needs, and 56 ministries. We know that meeting in-person is an essential part of developing followers of Jesus Christ and look forward to engaging with your child(ren) again! With that being said, there are many precautions that must be implemented for the safety of children, families, volunteers, and our staff, because we care deeply for our church family. With that in mind, the following protocols will be implemented across our classrooms to ensure the safety of one another. We ask that if you plan to attend on-site physical programs, you follow these protocols, as well as any additional direction given by staff or volunteers while on-site.

The goal and purpose of this document is to outline guidelines and practices to be implemented in accordance with all federal, state, and local directives as made public by our governing authorities. This overview covers children from birth through 6th grade.

Prior to Check-In

- Online resources will continue to be made available throughout this season. All families that have at-risk members are encouraged to stay home and participate using online resources.
- ONLINE REGISTRATIONS ARE REQUIRED. NO EXCEPTIONS WILL BE MADE.
- We will track attendance weekly and evaluate the need to add classrooms.
- Children are required to wear a face mask, with the exception of children in Nursery. All volunteers will be required to wear face masks.
- Volunteers will have their temperatures screened and be asked to wash/sanitize hands before entering classrooms.
- Families are encouraged to take their child(ren) to the bathroom prior to check-in to limit in-service bathroom trips. (If applicable, we also ask that you send your child(ren) in a fresh diaper and provide diapers/wipes/cream in a single gallon Ziploc bag.)
- Snacks will NOT be eaten during classroom time. The only exceptions are bottles for babies in the infant room. (Bottles should be included in your Ziploc bag, see above.)
- Has your child or anyone in your household experienced any symptoms, even mild, related to COVID-19 including fever, cough, shortness of breath or difficulty breathing, diarrhea, chills, muscle pain, headache, sore throat, new loss of taste or smell? If so, we recommend not yet attending at this time. Our Health Policy will be strictly enforced.
- Elevators will be available only to those who depend on their service.

Check-In Procedure

- We are asking all Chapel Kids families to enter through Door 6.
- Follow the signage that directs you to the check-in area. A volunteer will assist you with printing your nametags.
- Every child will receive an infrared forehead temperature check before printing their nametag. If a child has a measured temperature greater than or equal to 100.4 degrees Fahrenheit, their parent/guardian will be asked to take them home.
- Children will be asked to wash hands or use hand sanitizer upon entering classroom.

Pick-Up Procedure

- Follow signage to the Children's areas for pick up.
- We kindly ask that you pick children up immediately after the service. Children cannot stay in-between services.
- Please maintain social distancing in lines to pick up your child.

Facility Protocols

- Chapel Kids will [as needed] limit classroom capacity and modify classroom structures in order to follow social distancing guidelines.
- Foyer play areas will remain closed until further notice
- Rooms, toys, and surfaces will be disinfected before and after each service.
- Our discipline policy will be strictly enforced for the protection of our children and volunteers.

Special Needs

- Families should use Door 6 if they have other children to check in to Chapel Kids. If you do not have other children, please enter through Doors 1 or 2.
- When dropping off other children or heading to service, follow the signage to use the designated hallways.

56

- 5th and 6th graders will follow the same check-in procedures as listed above for Children's Ministry.
- 5th and 6th graders will need to be dropped off and picked up by their parent/guardian during this time.
- 56 will be meeting in room 210 until notified otherwise.
- Follow signage to use the designated hallways for pick-up and drop-off.